USING MAP SERVICE TO IDENTIFY TREE SPECIES

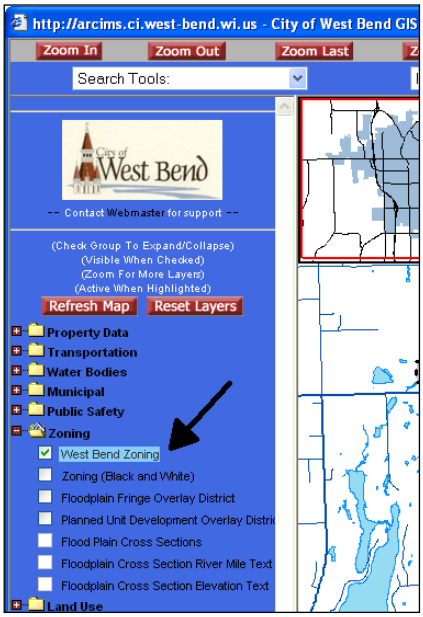
Access the Internet then type www.ci.west-bend.wi.us

1. From City home page click the City Services and from the dropdown select Paragon Map Service.
2. Click the ENTER MAP SERVICE icon.
3. Select Public Access icon.
4. Click the "I Accept…" in the Disclaimer Notice page. You will be directed to the main page of the interactive mapping.
5. Map window will open.
6. Use zoom in button Zoom In or search tools to navigate to area of interest.

   Search by Address:

   a) Click on the search tool drop down box and select Search by Address.

   b) Select the type of feature to search (Parcels or Address Points). Search by parcel will return tax key/owner data/area of parcel, etc. Search by Address Point will return only address data/tax key no./zip, etc.

   c) Fill in the address information and click Search.

   d) Map service will automatically return a list in the data output area. Selecting from the list will zoom to the parcel and display data.
7. Along the left site click the + next to Park Rec Forestry to open layer list.
8. Click the check box next to Street Trees. If you unable to check the box, you may need to be zoomed more to activate the layer.
9. Click the Street Tree text to make it the active layer. The text should be highlighted in blue as shown below.
10. Click the Refresh Map button . Tree symbols should be showing on the map.
11. Click the ID Feature button ID Feature at the top of the page.
12. Click the tree symbol or left click and draw a red box around feature
13. Data will display in the data output area at the bottom of the page.