Carrie Winklbauer, Finance Administrator
1115 South Main Street, West Bend, WI 53095
(262) 335-5118

2013 PERSONAL PROPERTY TAX

REGULAR HOURS: MONDAY – FRIDAY 8:00 a.m. to 4:30 p.m.

CLOSED: **DECEMBER 24th, DECEMBER 25th, DECEMBER 31ST, 2013**

JANUARY 1ST, 2014

DECEMBER 31: **NOT** a statutory due date. However, payments received with a postmark of December 31 or earlier will receive a December 2013 receipt.

DUE DATE: Personal property taxes must be paid in full on or before January 31, 2014.

Payment plans are not available for personal property taxes, except for those on leased land. Leased land property will have amounts and due dates listed on the tax bill remittance coupons.

Owners of personal property on January 1st are responsible for the entire year's tax bill.

If the property or business is sold or ceases to exist during the year, the tax liability still exists. Notify the City Assessor's Office at (262)335-5125 of any changes in the status of personal property.

CREDIT CARD OR E CHECK: **WWW.OFFICIALPAYMENTS.COM** OR CALL 1-800-272-9829
Official Payments ***charges a fee to the user for this service***.
USE Jurisdiction Code 5961; **DO NOT** enter the 291 or period in the tax key number.

RECEIPT INFO: **Pay in Person**: A receipt is issued at that time**.**
Pay by mail: If you wish to receive a receipt, enclose a self-addressed postage paid envelope.
A reprinted receipt can be obtained at the City Finance Department for 25 cents.
Payment & receipt information is also available on the Washington County website: www.co.washington.wi.us.

DELINQUENCY: ***Returned checks will not be re-deposited*** **and are subject to a return check fee.**
If any payment due is not made timely, the **ENTIRE** amount remaining on the tax bill becomes delinquent, subject to interest and penalty charged **at 1.5%** per month from February 1st.

PARKING LOT ~~ CITY HALL ENTRANCE ~~ DROP BOX

Are located at the Main Street Entrance of the City Hall Building