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WEST BEND PARK AND RECREATION COMMISSION

LOCATION: City Hall Council Chambers

PRESENT: Jim White, Allen Carter, Theresa Narveson, Andrea Schaetz, and Thomas O'Meara III

ABSENT: John Wagner and Mike Staral

STAFF PRESENT: Craig Hoeppner, Mike Jentsch, Melissa Phillips, Kate Peterman, Jackie Maynard, and Justin Casperson

GUESTS: Betsy Guild, Pete Rettler and Dave Rank

Jim White called the meeting to order at 6:30 p.m. Moved by O'Meara III, seconded by Schaetz, to approve the minutes of the December 15, 2011 meeting. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

2012 NOON ROTARY SEAFOOD FEST: The West Bend Noon Rotary requested that the annual Seafood Fest event be allowed to stay open on Friday and Saturday night, June 1 and June 2 until 12:00 midnight as opposed to 11:00pm as in the past. The music would cease at 11:00pm, alcohol sales at 11:30pm and the event would end at 12 midnight on Friday and Saturday nights. The event will close on Sunday June 3rd at 3:00pm. Moved by O'Meara III, seconded by Carter, to allow Noon Rotary Club Seafood Fest in Regner Park on June 1, 2 and 3rd extending the hours on Friday and Saturday night to music ending at 11:00pm, alcohol sales at 11:30pm and the event ends at 12:00 midnight. MOTION CARRIED UNANIMOUSLY.

WASHINGTON COUNTY HEART: Moved by Narveson, seconded by O'Meara III, to approve the use of Regner Park on Saturday, May 12, 2012 for the Washington County Heart Walk. MOTION CARRIED UNANIMOUSLY.

JOE SCHMIDT MEMORIAL STOMP: Moved by O'Meara III, seconded by Schaetz, to approve the use of Riverside Park on Sunday, May 20, 2012 for the Joe Schmidt Memorial Stomp. MOTION CARRIED UNANIMOUSLY.

PARK SITE "O" TRANSFER/TRADE OF LAND: The Department has been approached by a neighbor of Park Site "O" inquiring about the possibility of transferring or trading land that they own with a portion of Park Site "O". The party would be interested in building high end condominiums on the property. A benefit to the Department would be to acquire an access bridge over Quaas Creek to the other side of our property. The land was originally purchased with the assistance of DNR Stewardship funds. The Department has asked the Wisconsin Department of Natural Resources what the ramifications would be if the land was transferred or traded. The DNR stated that if the Department sells or swaps the land the city must replace the land with new property of equal value and recreational use. The city must also show that there is no alternative but the conversion. It is a multi-step process that could take over a year to complete. By consensus, the Commission would like staff to continue discussions with the neighbor and follow-up with DNR to answer more questions.

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PERMANENT ARCHERY RANGE: The Department requests permission to approve a permanent archery range located on the Waste Water Treatment Plant property. The location has controlled access points with fencing and the Milwaukee River in place. Users will have use of the Treatment Plant parking lot. The proposed archery range is away from residential houses and provides ample safety of the target zone. The range will have a waiting area, handicap accessibility, picnic tables and a shooting platform. The site also has security cameras. Privately raised funds will be utilized for the development of the archery range. Maintenance will be minimal. Moved by O'Meara III, seconded by Schaetz, to approve the construction of the archery range at the Waste Water Treatment Plant. MOTION CARRIED UNANIMOUSLY.

REPORTS: Quarterly Trust Report: PARC Fund - $40,553.24, YARC Fund - $9,447.38, LLC - $1,431.47, Labyrinth - $577.85, Park Fees - $160,530.71, Henry Regner Memorial Fund - $2,207.17, and Dog Park - $23,146.64 for a total of $237,894.67. Conservancy Naturalist: Winter Wonderland with Solarscopes was held on January 26 and it went well. Celebrate Families had record attendance this year. Winter Nature Walk will be held February 18 from 1 to 2:30pm. Recreation: *Jackie* – Volleyball is going well, there was only one snow day this season so far. The Department will be involved in the Home, Garden and Leisure Show, and the Summer Activities Booklet will be distributed on April 1 on the web and through hard copy. *Justin* - Winter swim lessons have wrapped up, second session swim classes have been cancelled due to maintenance of the High School Pool. The Department is running the Free Throw Competition with the Optimist Club and Jackson Park and Recreation, over 100 kids have registered. Registration for the youth softball league has started and is going strong. Park Superintendent: Reported that it has been a great winter for pruning street trees. 2798 have been pruned so far this season with four weeks to go. Landscape Architect: Working with Engineers on a new plan to acquire sediment samples for the fish pond. The original idea was to do it in winter but 12 to 18 inches of ice was required. The Tree Surety contact will involve 165 trees and will be bid out this month. Director: The Department date for the Value Task Force meeting has been moved from March 7 to April 25. The plans for the rejuvenation of the Bathhouse will take place this year and then fundraising will start for the project. A committee has been formed to look for a location for the Rotary Skate Park. White, Casperson and Hoeppner are on the committee. The Department has received the bids for the LLC Education Center. They came in as expected. More fundraising will be needed but the project will proceed. The construction will begin in April with anticipated completion in December and move after January 1, 2013.

Meeting adjourned at 7:45 pm.

Recording Secretary,
Lori Yahr

Please find the Park and Recreation Commission Agendas and Minutes on the City Web-Site www.ci.west-bend.wi.us.