



License No.	_____
Date Issued	_____
Date Paid	_____
Receipt #	_____

**OUTDOOR SERVICE AREA LICENSE APPLICATION**

Section 12.25 Municipal Code

Fee: \$10.00

Businesses may expand their premise to create an outdoor service area. The outdoor service area is a portion of the premise whether or not enclosed by a roof, which is open to the elements.

The below named Property Owner or Occupant hereby apply for permission to place an outdoor service area adjacent to and accessible from the fully enclosed building on the premise at the below mentioned property owned and/or occupied by the applicant.

PROPERTY OWNER OR OCCUPANT: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Trade Name: \_\_\_\_\_

Address (if different then above): \_\_\_\_\_  
 \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**I CERTIFY THAT I HAVE FULL RIGHT AND AUTHORITY TO SIGN AS/FOR THE PROPERTY OWNER OR OCCUPANT.**

Signature \_\_\_\_\_

By using any device, means or action, you consent to the legally binding terms and conditions of this application. You further agree that your signature on this document (hereafter referred to as your "E-Signature") is as valid as if you signed the document in writing.

The applicant shall meet with the Department of Development to complete the attached Site Plan Application. Prior to issuance of a license for an outdoor service area, the appropriate approval under the Zoning Code is required. In order for alcoholic beverages to be served, sold or consumed, the outdoor service area should be constructed to meet the criteria for extension of premise.

CITY CLERK SIGNATURE:	DATE:
Date licensed issued ____ / ____ / ____	License No.