



*Engineering Department*

## **SIDEWALK REMOVE AND REPLACE REIMBURSEMENT PROCEDURE**

### Requirements

The Owner or his agent must obtain a permit from the Engineering Department. **The cost of the permit is \$50.00.** One permit may be obtained for a combination of sidewalk, driveway approach, and curb cut work at a cost of \$100.00.

The permit must be obtained prior to beginning any work.

Prior to issuing the permit, the Engineer will inspect the existing sidewalk to determine the extent of the repairs and whether the City will contribute to the cost of the repairs. The permit will then be processed for the Owner.

After receiving the permit, the Owner or his agent must **notify the Engineer twenty-four (24) hours prior to the concrete pour** to allow the City time to schedule the inspection of the forms and gravel base.

### Reimbursement and Warranty

The City will **reimburse up to 50% of the square foot** cost of the sidewalk repairs. The maximum reimbursement is based on the current City contract bid price, local contractors current bid prices, and other available information. The current **maximum reimbursement is \$3.25 per square foot** of sidewalk replaced. **Most sidewalk slabs are 25 square foot.**

To receive reimbursement, the Owner must submit a **copy of the contractor's paid invoice** and the **concrete load ticket** from a certified Ready Mix plant for the work to the Engineering Department.

To receive reimbursement when the work has been done by the owner, the following must be submitted to the Engineering Department.

1. Itemized list with a cost break down for all materials, equipment rental, delivery charges, labor costs, etc. incurred to complete the work.
2. Receipts of payment for items as shown on the itemized list.
3. Concrete load ticket from a certified ready mix plant.

The City will warranty the work for five (5) years and will replace the work at its expense if the conditions of the permit and standard specifications are met.